



The Construction IT Growth Readiness Checklist

A practical field-to-office scorecard to see whether your IT support still fits the company you are today.

How to use this: Check each statement that shows up in your company. This is not a technical audit. It is a way to see where access, software, support, vendors, or information flow may be creating delay, rework, or unnecessary pressure.

1 Jobsite access

- ☐ Field leaders lose time getting into drawings, RFIs, photos, or daily reports.
- ☐ Trailer internet, VPN, or mobile access is unreliable during important phases.
- ☐ Crews rely on hotspots, personal devices, or workarounds to keep moving.
- ☐ Large files are slow to open, sync, upload, or download when the field needs them.

2 Field-to-office coordination

- ☐ PMs, supers, and office staff are not always working from the same current information.
- ☐ RFIs, submittals, change orders, approvals, photos, or contracts are scattered across email, texts, shared drives, or personal folders.
- ☐ Someone has to chase information instead of managing the work.
- ☐ The wrong file or outdated version has caused confusion, rework, or delayed decisions.

3 Construction software friction

- ☐ Procore, Buildertrend, Bluebeam, Sage, Microsoft 365, SharePoint, CAD/BIM tools, or other core systems slow people down.
- ☐ Permissions, logins, syncing, or device access problems interrupt work at the wrong time.
- ☐ Teams manually re-enter information that should move cleanly between systems.
- ☐ People avoid the official tools because they are too slow, confusing, or unreliable in the field.

4 Support responsiveness

- ☐ Urgent jobsite issues sit in the same ticket queue as routine office requests.
- ☐ Recurring problems keep coming back instead of getting fixed at the root.
- ☐ Your provider needs too much explanation before they understand construction urgency.
- ☐ When there is a problem, vendors point at each other instead of owning the fix.

5 Risk, insurance, and accountability

- ☐ Leadership does not have a clear view of systems, vendors, recurring issues, and open risks.
- ☐ Critical project files, bids, invoices, and payment workflows are not protected in a way leadership can explain.
- ☐ Cyber insurance, client security questions, or compliance requirements are getting harder to answer.
- ☐ There is no clear recovery plan if files are unavailable, a device is lost, ransomware hits, or a key system goes down.

Tip: One outage can happen anywhere. Patterns are what show that your support model may no longer match the business.

What Your Score Means

Count the number of checked items. This score is a practical leadership signal, not a technical audit.

CHECKED ITEMS	SIGNAL	WHAT IT MEANS
0-5	Monitor and tune	Your setup may still be working. Watch for recurring patterns around field access, version control, and support response.
6-10	Investigate	Your IT support may be lagging behind how the company now operates. Identify the issues affecting schedules, crews, and PM workload.
11-15	Plan the fix	Technology is likely creating operational drag. Leadership should expect a clear roadmap, ownership model, and support plan.
16+	Act with urgency	The company has probably outgrown reactive support. Review connectivity, access, vendors, backups, security, and escalation.

— Where to look first

- **Jobsite access:** trailer connectivity, mobile access, VPN reliability, device setup, and large-file performance.
- **Information confusion:** file structure, permissions, version control, SharePoint/Teams setup, and where RFIs, drawings, photos, and change orders live.
- **Support response:** response times, escalation rules, recurring-ticket trends, and how urgent field issues are handled.
- **Vendor ownership:** who owns internet, devices, Microsoft 365, construction software, security, backups, and recovery.
- **Risk questions:** cyber insurance requirements, client security questions, backup recovery, access controls, and plain-language documentation.

— 30-minute leadership review

- 1 Where did technology delay work, communication, or a decision in the last 90 days?
- 2 Which jobsites, teams, or systems are most affected?
- 3 What workaround has become normal even though it should not be?
- 4 Which issue keeps coming back after it is supposedly fixed?
- 5 When multiple vendors are involved, who owns the final answer?
- 6 What would happen tomorrow morning if project files, email, or a key system were unavailable?

PRACTICAL NEXT STEP

If you checked six or more items, ask your current provider for a plain-language plan covering jobsite connectivity, access and version control, support escalation, vendor ownership, backup and recovery, security/insurance readiness, and the next 90 days.

7tech helps construction companies see where IT is supporting the work — and where it is slowing the company down — without turning the conversation into technical jargon.

